



Need new skills to get a job?

Now's the time to get skills ready with **fee-free*** training!

Youth, concession students and job seekers pay nothing - that's no course or resource fees - for the WA Government's new FREE job ready skill sets. **Get skills ready – enrol now!**

JOB READY BASICS SKILL SET

State ID AE377

Overview

Need a little extra support to get job ready? This skill set is for you!

The Job Ready Basics Skill Set focuses on health, wellbeing and personal development including an introduction to workplace technology.

This training will prepare you for entry level roles in a variety of industries including retail, hospitality, community services, aged care and business services.

Follow this training up with a visit to your local Jobs and Skills Centre where you can get free advice and support with preparing your resume and job application to get you job ready.

Further study options

After you complete the Job Ready Basics Skill Set you may be interested in exploring further study options.

There are a range of Half Price Courses[†] in a wide variety of industry areas.

Check out the full list of courses at jobsandskills.wa.gov.au/skillsready#lower-fees-local-skills-half-price-course-fees

**LOWER FEES
LOCAL SKILLS**

[†]Eligibility requirements apply. Talk to your training provider or local Jobs and Skills Centre.

How to enrol

Visit jobsandskills.wa.gov.au/skillsready for a list of training providers approved to deliver this skill set, or alternatively visit your local Jobs and Skills Centre or contact them on 13 64 64.

For more information

Check out the Frequently Asked Questions under the 'Skills Ready' section of the Jobs and Skills WA website.



**Eligibility requirements apply.*

Call your local Jobs and Skills Centre on **13 64 64**
for more information or visit jobsandskills.wa.gov.au/skillsready



Units of competency

Unit code	Unit title
BSBWHS332X	Apply infection prevention and control procedures to own work activities
GATHAW102	Review health and wellbeing requirements
GATPMG102	Use personal management strategies for independent living
GATTEC102	Use basic digital literacy for training or workplace purposes

Eligibility criteria

Students who meet one or more of the following eligibility requirements will be eligible for fee free (course and resource fee) training.

Eligibility requirements	Evidence of eligibility
Persons aged 15–24 years at the time of enrolment (excluding students enrolled at school).	Current driver's license, birth certificate or similar.
Persons and dependants of persons receiving JobKeeper payments.	A statutory declaration from an employer confirming they are in receipt of JobKeeper payments for the student. or A recent payslip of the person who is being paid wages via a JobKeeper payment.
Persons and dependants of persons receiving the Youth Allowance, AUSTUDY or ABSTUDY.	Evidence or advice from Centrelink.
Persons and dependants of persons holding a: <ul style="list-style-type: none"> » Pensioner Concession Card; or » Health Care Card; or » Repatriation Health Benefits Card issued by the Department of Veterans' Affairs. 	A valid card.
Persons and dependants of persons in receipt of services from the following Commonwealth support or employment services programs: <ul style="list-style-type: none"> » Jobactive » Online employment services » ParentsNext 	A letter from the Commonwealth services provider confirming the student's participation in the program.
Dependants of persons who are inmates of a custodial institution.	Evidence to show that the student is the dependant of an inmate and identify the relationship between the two.

Students who do not meet one or more of the criteria listed above are able to enrol in the skill sets and pay the applicable course and resource fees in accordance with the Department of Training and Workforce Development's current Fees and Charges Policy, available at dtwd.wa.gov.au.

This program is funded by JobTrainer - a joint initiative of the Western Australian and Australian governments.

Current at 21 March 2022