



Need new skills to get a job?

# Now's the time to get skills ready with **fee-free\*** training!

Youth, concession students and job seekers pay nothing - that's no course or resource fees - for the WA Government's new FREE job ready skill sets. **Get skills ready – enrol now!**

## WORK IN COMMUNITY CARE SKILL SET

State ID AE383

### Overview

The Work in Community Care Skill Set will give you a great start to get into the community care industry. It covers important areas such as first aid, communicating with diverse people and customer service in a community care setting. You'll also learn to follow organisational infection prevention and control policies and procedures, including implementing standard and transmission-based precautions and responding to infection risks.

You will be job ready, knowing how to provide a first aid response to a casualty in a range of situations, greet clients and exchange routine information to provide a triage service, work respectfully with people from diverse social backgrounds and demonstrate cultural sensitivity, communicate effectively with clients, colleagues and management, and use workplace technology.

This skill set will prepare you for entry level jobs in health, aged and community service care.

### How to enrol

Visit [jobsandskills.wa.gov.au/skillsready](http://jobsandskills.wa.gov.au/skillsready) for a list of training providers approved to deliver this skill set, or alternatively visit your local Jobs and Skills Centre or contact them on 13 64 64.

### Further study options

The units in this skill set may lead to the qualifications listed below and other qualifications that allow selection of these units.

#### Half price courses<sup>†</sup>:

- » Certificate II in Health Support Services
- » Certificate II in Community Services
- » Certificate III in Community Services
- » Certificate III in Allied Health Assistance
- » Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care
- » Certificate IV in Ageing Support
- » Certificate IV in Alcohol and Other Drugs
- » Certificate IV in Community Services

**LOWER FEES  
LOCAL SKILLS**

<sup>†</sup>Eligibility requirements apply. Talk to your training provider or local Jobs and Skills Centre.

#### Other courses:

- » Certificate II in Health Support Services
- » Certificate III in Individual Support (Community Care)

### For more information

Check out the Frequently Asked Questions under the 'Skills Ready' section of the Jobs and Skills WA website.

\*Eligibility requirements apply.

Call your local Jobs and Skills Centre on **13 64 64**  
for more information or visit [jobsandskills.wa.gov.au/skillsready](http://jobsandskills.wa.gov.au/skillsready)



## Units of competency

Unit code	Unit title
BSBWOR202	Organise and complete daily work activities
CHCCOM001	Provide first point of contact
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTAID003	Provide first aid
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

### Eligibility criteria

Students who meet one or more of the following eligibility requirements will be eligible for fee free (course and resource fee) training.

Eligibility requirements	Evidence of eligibility
Persons aged 15–24 years at the time of enrolment (excluding students enrolled at school).	Current driver's license, birth certificate or similar.
Persons and dependants of persons receiving the Youth Allowance, AUSTUDY or ABSTUDY.	Evidence or advice from Centrelink.
Persons and dependants of persons holding a: » Pensioner Concession Card; or » Health Care Card; or » Repatriation Health Benefits Card issued by the Department of Veterans' Affairs.	A valid card.
Persons and dependants of persons in receipt of services from the following Commonwealth support or employment services programs: » Jobactive » Online employment services » ParentsNext	A letter from the Commonwealth services provider confirming the student's participation in the program.
Dependants of persons who are inmates of a custodial institution.	Evidence to show that the student is the dependant of an inmate and identify the relationship between the two.

Students who do not meet one or more of the criteria listed above are able to enrol in the skill sets and pay the applicable course and resource fees in accordance with the Department of Training and Workforce Development's current *Fees and charges policy*, available at [dtwd.wa.gov.au](http://dtwd.wa.gov.au).

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