



Need new skills to get a job?

# Now's the time to get skills ready with **fee-free\*** training!

Youth, concession students and job seekers pay nothing - that's no course or resource fees - for the WA Government's new FREE job ready skill sets. **Get skills ready – enrol now!**

## INTRODUCTION TO COMMUNITY PHARMACY SKILL SET

National ID: SIRSS00030 State ID: AE327

### Overview

Do you have a flair for customer service and a real desire to help your community? If so, a career in community pharmacy may be for you!

This skill set covers all the 'must know' skills that community pharmacists are looking for when hiring a pharmacy assistant. With over 600 community pharmacies in WA this is a great time to get job ready!

Working under the supervision of a pharmacist, you'll often be the first point of contact for those visiting the pharmacy seeking help and advice.

You'll develop sales skills, learn how to manage a variety of different customers, and use established pharmacy practices for safety and infection control.

The skill set also includes the unit SIRCIND002 to ensure regulatory information and pharmacy compliance procedures are followed for customer transactions involving the supply of pharmacy medicines (S2) and pharmacist only medicines (S3), which is a mandatory requirement for pharmacy assistants.

Occupations relating to this skill set include pharmacy assistant, pharmacy dispensary assistant and pharmacy retail assistant.

### Further study options

The units in this skill set may lead to the qualification listed below and other qualifications that allow selection of these units.

#### Half price courses†:

- » Certificate III in Community Pharmacy

#### Other courses:

- » Certificate II in Community Pharmacy
- » Certificate IV in Community Pharmacy
- » Certificate IV in Community Pharmacy Dispensary

**LOWER FEES  
LOCAL SKILLS**

*†Eligibility requirements apply. Talk to your training provider or local Jobs and Skills Centre.*

### How to enrol

Visit [jobsandskills.wa.gov.au/skillsready](http://jobsandskills.wa.gov.au/skillsready) for a list of training providers approved to deliver this skill set, or alternatively visit your local Jobs and Skills Centre or contact them on 13 64 64.

### For more information

Check out the frequently asked questions under the 'Skills Ready' section of the Jobs and Skills WA website.



*\*Eligibility requirements apply.*

Call your local Jobs and Skills Centre on **13 64 64**  
for more information or visit [jobsandskills.wa.gov.au/skillsready](http://jobsandskills.wa.gov.au/skillsready)



## Units of competency

Unit code	Unit title
SIRCIND001	Work effectively in a community pharmacy
HLTWHS001	Participate in workplace health and safety
SIRCINF001	Use pharmacy practices for infection control
SIRXSL002	Follow point-of-sale procedures
SIRXCEG008	Manage disrespectful, aggressive or abusive customers
SIRCIND002	Support the supply of pharmacy medicines and pharmacist only medicines

### Eligibility criteria

Students who meet one or more of the following eligibility requirements will be eligible for fee free (course and resource fee) training.

Eligibility requirements	Evidence of eligibility
Persons aged 15–24 years at the time of enrolment (excluding students enrolled at school).	Current driver's license, birth certificate or similar.
Persons and dependants of persons receiving the Youth Allowance, AUSTUDY or ABSTUDY.	Evidence or advice from Centrelink.
Persons and dependants of persons holding a: » Pensioner Concession Card; or » Health Care Card; or » Repatriation Health Benefits Card issued by the Department of Veterans' Affairs.	A valid card.
Persons and dependants of persons in receipt of services from the following Commonwealth support or employment services programs: » Jobactive » Online employment services » ParentsNext	A letter from the Commonwealth services provider confirming the student's participation in the program.
Dependants of persons who are inmates of a custodial institution.	Evidence to show that the student is the dependant of an inmate and identify the relationship between the two.

Students who do not meet one or more of the criteria listed above are able to enrol in the skill sets and pay the applicable course and resource fees in accordance with the Department of Training and Workforce Development's current *Fees and charges policy*, available at [dtwd.wa.gov.au](http://dtwd.wa.gov.au).

This program is funded by JobTrainer - a joint initiative of the Western Australian and Australian governments.