



Need new skills to get a job?

# Now's the time to get skills ready with **fee-free\*** training!

Youth, concession students and displaced workers pay nothing - that's no course or resource fees - for the WA Government's new **FREE** job ready skill sets. **Get skills ready — enrol now!**

## PROVIDE INDIVIDUAL SUPPORT SKILL SET

State ID AD144 | State ID AE156 (Fee Free)

### Overview

Many individuals require support services to help them live an independent and fulfilling life, including people with a physical or intellectual disability, older people and vulnerable members of the community. This is highly rewarding work and employers look for people who are job ready with the basic skills and knowledge for entry level roles.

The Provide Individual Support Skill Set covers relevant skills in individual care/support plans to meet clients personal support needs, comply with personal hygiene standards, maintain food safety, contribute to the cleanliness of food handling areas and dispose of food appropriately, prepare for and provide medication assistance and complete medication documentation, support a client to self-administer medication, safe work practices for the health and safety of yourself and your clients, and how to recognise potentially hazardous manual tasks and complete those tasks in a safe manner.

This skill set will prepare you for entry level support roles in one-on-one or group support settings and administration in a care facility.

### Further study options

The units in this skill set may lead to the qualifications listed below and other qualifications that allow selection of these units.

#### Half price courses<sup>†</sup>:

- » Certificate III in Individual Support
- » Certificate II in Introduction to Disability Care (Disability pre-traineeship)
- » Certificate II in Introduction to Aged Care (Aged care pre-traineeship)
- » Certificate IV in Mental Health

**LOWER FEES  
LOCAL SKILLS**

<sup>†</sup>Eligibility requirements apply. Talk to your training provider or local Jobs and Skills Centre.

#### Other courses:

- » Certificate IV in Ageing Support
- » Certificate III in Individual Support (Community Care)
- » Certificate III in Individual Support (Disability Work)

### How to enrol

Visit [jobsandskills.wa.gov.au/skillsready](http://jobsandskills.wa.gov.au/skillsready) for a list of training providers approved to deliver this skill set, or alternatively visit your local Jobs and Skills Centre or contact them on 13 64 64.

### For more information

Check out the Frequently Asked Questions under the 'Skills Ready' section of the Jobs and Skills WA website.

<sup>\*</sup>Eligibility requirements apply.

Call your local Jobs and Skills Centre on **13 64 64** for more information or visit [jobsandskills.wa.gov.au/skillsready](http://jobsandskills.wa.gov.au/skillsready)



## Units of competency

Unit code	Unit title
CHCCCS011	Meet personal support needs
CHCCCS015	Provide individualised support
HLTFSE001	Follow basic food safety practices
HLTHPS006	Assist clients with medication
HLTWHS002	Follow safe work practices for direct client care
HLTWHS005	Conduct manual tasks safely
HLTINFO01	Comply with infection prevention and control policies and procedures

### Eligibility criteria

Students who meet one or more of the following eligibility requirements will be eligible for fee free (course and resource fee) training.

Eligibility requirements	Evidence of eligibility
Persons aged 15–24 years at the time of enrolment (excluding school students).	» Present current driver's license, birth certificate or similar.
Persons and dependants of persons receiving JobKeeper payments.	» A statutory declaration from an employer confirming they are in receipt of JobKeeper payments for the student.
Persons and dependants of persons receiving the Youth Allowance, AUSTUDY or ABSTUDY.	» Evidence or advice from Centrelink.
Persons and dependants of persons holding: » a Pensioner Concession Card; » a Health Care Card; or » a Repatriation Health Benefits Card issued by the Department of Veterans' Affairs.	» Present valid card.
Persons and dependants of persons in receipt of services from the following Commonwealth support or employment services programs: » Jobactive; » Online Employment Services; or » ParentsNext.	» A letter from the Commonwealth services provider confirming the student's participation in the program.
Dependants of persons who are inmates of a custodial institution.	» Present evidence to show that the student is the dependant of an inmate and identify the relationship between the two.

Students who do not meet one or more of the criteria listed above are able to enrol in the skill sets and pay the applicable course and resource fees in accordance with the Department of Training and Workforce Development's current Fees and Charges Policy, available at [dtwd.wa.gov.au](http://dtwd.wa.gov.au).

**This program is funded by JobTrainer - a joint initiative of the Western Australian and Australian governments.**

Current at 30 October 2020