



FACT SHEET

Financial support for apprentices and trainees

The following table provides a summary of the financial support available for apprentices and trainees as at 18 September 2023. For the most up to date information, please follow the website links provided.

State Government incentives and subsidies			
Incentive/Wage subsidy	Eligibility	Description	Claiming the incentive
<p>Travel and Accommodation Allowance (TAA)</p> <p>Financial assistance to apprentices who are required to travel long-distances to attend off the job training.</p> <p>The TAA is a financial contribution to assist with apprentices travel and accommodation expenses.</p> <p>www.dtwd.wa.gov.au/taa</p>	<p>An apprentice is entitled to claim the following based on the round trip distance travelled to the closest training provider:</p> <ul style="list-style-type: none"> the travel allowance — if the round trip is between 71 and 1099 kilometres; or the travel and accommodation allowance — if the travel is 150 kilometres or more. <p>The apprentice must:</p> <ul style="list-style-type: none"> be a resident in WA; have an active training contract; be attending the nearest registered training provider; and be engaged in off the job training which is funded by the Department. 	<p>Travel subsidies are paid as follows:</p> <ul style="list-style-type: none"> 40 cents per kilometre for travel in a private vehicle; or the full cost of return fare on public transport in a bus or train if the travel is between 71 and 1099 kilometres; or a return economy airfare if the travel is 1100 or more kilometres round trip. <p>Apprentices may also be eligible for accommodation assistance of up to \$150 per night, this is calculated according to the apprentice's place of residence.</p>	<p>To submit an online claim, apprentices must have a Western Australian Apprenticeship Management System (WAAMS) login, and have their off the job training verified by their training provider.</p> <p>All claims must be submitted within 60 days of the completion date of the apprentice's training or attendance period.</p> <p>Further information about the TAA, including how to request a WAAMS login and claim the TAA, can be found here – www.dtwd.wa.gov.au/taa</p>
<p>Apprentice Completion Grant</p> <p>The Apprentice Completion Grant is a \$4.2 million initiative aimed at encouraging apprentices and trainees to complete their training in the construction industry in WA.</p> <p>The Apprentice Completion Grant is managed by the Construction Training Fund (CTF).</p> <p>www.ctf.wa.gov.au/funding/apprentice-completion-grant</p>	<p>The Apprentice Completion Grant is a one-off payment of \$2,000 to construction apprentices and trainees who complete their qualifications between 1 July 2023 and 30 June 2024.</p> <p>An additional \$500 (maximum) reimbursement is also available to these students as repayment for the purchase of work-related tools and/or safety equipment between 1 July 2023 and 30 June 2024.</p> <p>This pilot program commences on 1 July 2023 for a 12-month period.</p>	<p>The Apprentice Completion Grant and tool and/or safety equipment reimbursement is designed to:</p> <ul style="list-style-type: none"> encourage apprentices and trainees to finish their training; provide a tangible benefit to apprentices and trainees on obtaining their qualification; ensure more fully qualified trades in the industry; enable apprentices and trainees to access numerous employment opportunities; ensure workers are correctly equipped, improving worksite safety; and develop a positive, long-term relationship with these entry-level workers. 	<p>Apprentice Completion Grant</p> <p>CTF have access to apprentice and trainee training contract details held in the Department of Training and Workforce Development's Western Australian Apprenticeship Management System (WAAMS), including completion dates.</p> <p>Apprentices and trainees who have completed their training contract, will receive payment directly to the bank account they have nominated in the CTF portal</p> <p>Work-related tool and/or safety equipment reimbursement</p> <p>You can submit a claim by logging into the CTF portal and navigating to Completion Tools Rebate. You will need to upload copies of your receipts with the date, amount and description clearly visible.</p>

Commonwealth Government incentives and subsidies

Incentive/Wage subsidy	Eligibility	Description	Claiming the incentive
<p>Australian Apprentice Training Support Payment</p> <p>Financial assistance for apprentices/trainees in an occupation on the Commonwealth's Australian Apprenticeships Priority List.</p> <p>www.dewr.gov.au/skills-support-individuals/resources/australian-apprenticeships-incentive-system-guidelines</p>	<p>To be eligible for the Australian Apprentice Training Support Payment, an apprentice must:</p> <ul style="list-style-type: none"> have commenced or recommenced their apprenticeship with a new employer between 1 July 2022 and 30 June 2024 OR recommenced their apprenticeship with their original employer if they meet the recommencement criteria; be undertaking a Certificate III or higher qualification that is listed on Appendix A – Australian Apprenticeships Priority List; and be in training with their employer at the milestone date. <p>Detailed information about eligibility for the Australian Apprentice Training Support Payment can be found here - www.dewr.gov.au/skills-support-individuals/resources/australian-apprenticeships-incentive-system-guidelines</p>	<p>This subsidy provides apprentices/trainees with:</p> <ul style="list-style-type: none"> \$1,250 every six months over the first two years of a full time apprenticeship/traineeship (up to \$5,000 in total); or \$625 every six months over the first two years of a part time apprenticeship/traineeship (up to \$2,500 in total). 	<p>For further information on how to apply for Commonwealth government incentives and subsidies, including eligibility, contact an Australian Apprenticeship Support Network (AASN) provider.</p> <p>Perth metropolitan area The Apprenticeship Community P: 13 28 79</p> <p>MEGT (Australia) P: 136 348</p> <p>Apprenticeship Support Australia P: 1300 363 831</p> <p>Regional Western Australia Apprenticeship Support Australia P: 1300 363 831</p> <p>The Apprenticeship Community P: 13 28 79</p>
<p>New Energy Apprenticeship Support Payment</p> <p>The New Energy Apprenticeships Program provides direct financial assistance to Australian Apprentices in the clean energy sector.</p> <p>www.dewr.gov.au/skills-support-individuals/resources/australian-apprenticeships-incentive-system-guidelines</p>	<p>To be eligible for the New Energy Apprentice Support Payment, an apprentice must:</p> <ul style="list-style-type: none"> have commenced or recommenced their apprenticeship with a new employer, on or after 1 January 2023 Or recommenced with the original employer if certain conditions are met; both the employer and Australian Apprentice complete a signed declaration, confirming the apprentice will undertake work and build their skills in the clean energy sector; be undertaking a Certificate III or above qualification and in an occupation identified as a clean energy qualification on Appendix A of the Australian Apprenticeships Priority List. 	<p>Eligible apprentices can claim up to \$10,000 for a full time apprenticeship, and up to \$5,000 for a part time apprenticeship.</p> <p>Eligible full time apprentices receive a payment of \$2,000 at 6, 12, 24 and 36 month points of the nominal duration of the apprenticeship, and on completion of the training contract.</p> <p>Eligible part-time apprentices can receive \$1,000 at 6, 12, 24 and 36 month points of the nominal duration of the apprenticeship, and on completion of the training contract.</p>	<p>The Apprenticeship Community P: 13 28 79</p>
<p>Living Away From Home Allowance (LAFHA)</p> <p>The Living Away From Home Allowance provides assistance to apprentices who are required to move away from their parent's or guardian's residence to take up or remain in an apprenticeship.</p> <p>The Living Away From Home Allowance is available during the first three years of an apprenticeship.</p> <p>www.dewr.gov.au/skills-support-individuals/resources/australian-apprenticeships-incentive-system-guidelines</p>	<p>To be eligible for the Living Away From Home Allowance, apprentices/trainees must:</p> <ul style="list-style-type: none"> be undertaking a qualification at Certificate II level or above; be within 36 months of the commencement date of their apprenticeship/traineeship; meet the residential criteria (details can be found in Part F Payments to Australian Apprentices in the Apprenticeships Incentives System Guidelines). 	<p>The Living Away From Home Allowance is paid in arrears at the following rates:</p> <ul style="list-style-type: none"> first 12 month period from the date of commencement of the training contract - \$77.17 per week; second 12 month period - \$38.59 per week; and third 12 month period - \$25.00 per week. 	

<p>Trade Support Loans</p> <p>A Trade Support Loan is an interest free loan that helps apprentices to purchase trade tools and supplies required to complete their apprenticeship.</p> <p>www.dewr.gov.au/skills-support-individuals/trade-support-loans</p>	<p>To be eligible for a Trade Support Loan, an apprentice must meet the program's qualification and payability criteria:</p> <p><u>Qualification Criteria – the apprentice must:</u></p> <ul style="list-style-type: none"> • be an Australian resident; and • be undertaking a qualifying apprenticeship; and • have a tax file number; and • meet any other conditions prescribed in the Trade Support Loan Rules. <p><u>Payability Criteria – the apprentice must:</u></p> <ul style="list-style-type: none"> • meet the qualification criteria; and • be undertaking a qualifying apprenticeship for the whole of the instalment period; and • made an application for a Trade Support Loan on or before the final day of an instalment period. <p>Detailed information about Trade Support Loans can be found here - www.dewr.gov.au/skills-support-individuals/trade-support-loans</p>	<p>Eligible apprentices can borrow up to \$24,492 (2023-24), which is paid monthly in arrears.</p> <p>Apprentices do not have to repay the loan until they are earning an income above the minimum repayment threshold (\$51,500 for 2023-24).</p> <p>Once the apprentice has completed their apprenticeship, they will receive a 20% discount on the loan amount.</p>	
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