FACT SHEET

Eligibility

What is the Jobs and Skills WA Employer Incentive?
The Jobs and Skills WA Employer Incentive (the incentive) provides financial assistance to Western Australian businesses who employ an apprentice or new entrant trainee, and who have lodged the training contract for registration, on or after 1 July 2019.

The aim of the incentive is to increase apprenticeship and traineeship commencements by assisting employers to meet the costs of employing an apprentice or trainee.

Who is eligible to access the incentive?
Employers who are eligible to access the incentive are:
- employers of new entrant trainees;
- employers of apprentices with assessable wages below the current payroll tax threshold of $850,000 (see Office of the State Revenue for details);
- Group Training Organisations (GTOs);
- Local Government and Government Trading Enterprises; and
- not for profit organisations.

Employers who are not eligible for the incentive are:
- employers of existing worker trainees;
- State and Commonwealth government agencies;
- employers of apprentices and trainees who live outside of Western Australia; and
- employers who are eligible to receive incentive payments for their apprentice or trainee from the Construction Training Fund (CTF).

Employers may be eligible for a partial payment if:
- they are employing apprentices and their liability for payroll tax changes during the training contract; and/or
- their eligibility to receive CTF grants changes during the period of the training contract.

Why are existing worker trainees ineligible for the incentive?
Existing worker trainees are not eligible for the incentive as it is focused on creating new jobs.

The State Government will support employers to upskill their existing staff and will explore ways to support this, through a new Enterprise Training Program (ETP) that will be piloted in the aged care and disability sectors by the Department of Training and Workforce Development (the Department) during 2019.

What criteria do employers need to meet?
To be eligible to receive the incentive payment for employing an apprentice or new
entrant trainee, an employer must demonstrate that they:
- have entered into a training contract registered by the Department’s Apprenticeship Office on or after 1 July 2019;
- are not liable to pay and are also claiming a payroll tax exemption, for their apprentice (excluding GTOs);
- are not eligible to receive an incentive payment from the CTF; and
- are not a State or Commonwealth Government department or agency.

**What happens if an apprentice or trainee changes employers during their training contract?**
Apprentices and trainees often change employers during their training contract. When this happens, each employer will receive a pro-rata payment based on the date the change occurred, upon reaching milestones.

**Are employers of part-time apprentices and trainees eligible for the Incentive?**
Yes, employers of part-time apprentices and new entrant trainees are eligible for the incentive. Eligible employers who employ part-time apprentices and trainees will receive the same total incentive payment over the extended part-time nominal term.

**Are employers of School-Based Apprentices and/or School-Based Trainees eligible for the incentive?**
Yes, employers of School-Based Apprentices (SBAs) and/or School-Based Trainees (SBTs) are eligible for the incentive. Please note that students may undertake more than one SBA or SBT, however second and subsequent school-based apprenticeships and traineeships will not attract incentive payments.

**Further information**
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