Current workforce profile (Step 2)

Use this table to record the details of your current workforce profile.

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| **My current workforce profile** | | | | | | | | | | | | | | |
| **Staff ID** | **Employee name** | **Age** | **Date of birth** | **M/F** | **First start date** | **Job/Title** | **Location** | **Classification level** | **Employment status** | | | | **FTE** | **Highest level qualification attained** |
| **Permanent** | **Part Time** | **Temporary** | **Casual** |
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| **Classification Levels: 1 = critical role; 3 = required role; 5 = optional role – we have a similar rating system.** | | | | | | | | | | | | | | |

**Conclusions**: Does your workforce profile identify any risk areas? (Eg an ageing workforce, employees with long service due etc)