



Resume examples

Here we have provided six different example resumes to see different ways of presenting information, and how to focus your resume towards the requirements of a particular job.

- Resume A – Entry level mining
- Resume B – Construction
- Resume C – Customer service / Administration
- Resume D – Semi professional
- Resume E – Recent school leaver
- Resume F – School student seeking casual work

Remember, your local Jobs and Skills Centre offers free assistance to help you put a great CV or resume together. Check jobsandskills.wa.gov.au/jobs-and-skills-centres to find your local JSC.



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Resume example A

BRAD COOPER

600 High Street Scarborough WA 6019
Email: resumeexample@hotmail.com • Mobile: 0400 000 000

PROFILE

EXPERIENCED LABOURER & TRADE ASSISTANT

Professional and experienced Labourer and Trades Assistant with a strong commitment to the maintenance of rigorous quality assurance. Offering over eight years experience in various trades within building and construction: Labourer, Carpenter, Machine Operator, Landscaping, Supervisor. Seeking a suitable long term position within the mining industry which will utilize existing skills. Strong influencing and communication skills with the ability to engage business side of operations. Adept at analysing existing processes, recommending or implementing innovative intervention to continuously improve performance.

Works Independently & Accepts Responsibility	Large Construction Site Knowledge and Expertise	Strict Adherence to Safety Requirements	Strong Ability to Identify, Analyse & Solve Problems	Enjoys Technically Complex Work
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KEY SKILLS

- Trade Background in Landscaping with Machine Operation Experience
- Project Management Skills and Proven skills in Motivational & Result-Driven Team Leadership
- Strong and Decisive Supervisor, Honest, Loyal and Professional
- Proven Ability to Cope Under Pressure with High Volumes of Work
- Excellent Decision Making Skills and Ethical, Honest, Dependable
- Liaison with clients and relevant authorities & inspectors with regards to Quality of Workmanship and meeting Stringent Construction Standards
- Committed to enforcing Safety Standards and general OHS requirements

PERSONAL INFORMATION

Date of Birth: 31 January 1995
Health: Physically Fit with Good Eyesight
Available: Immediately
Licence: Current C Class Driver's Licence (obtaining HR)

SPECIALIST LICENCES AND PERMITS

- | | |
|--|--|
| <ul style="list-style-type: none"> • BOCAT / SKID STEER • WORK IN CONFINED SPACES • RIO TINTO LOCKHOLDERS TICKET • RIO TINTO HSE • RIO TINTO FIRE EXTINGUISHER • RIO TINTO PERMIT OFFICER • KNICKELWEST SITE INDUCTED | <ul style="list-style-type: none"> • TRAFFIC CONTROL TICKET • TELECOMMUNICATIONS II CERTIFICATE • EME RADIATION AWARENESS • POWER AWARENESS • OH&S GREEN CARD • ACRS CABLING LICENCE • SENIOR FIRST AID CERTIFICATE |
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Resume example A (cont)

EDUCATION

2011 COMPLETION YEAR 10 CERTIFICATE
Balcatta High School, WA

PROFESSIONAL EXPERIENCE

MACHINE OPERATOR/LABOURER - CIVIL CONSTRUCTION FEB 2019 – CURRENT
EMS, Fremantle WA

- Project: Expansion of Waga Waga Mine Camp located near Paraburdoo - 4/1 Roster.
- Operating Bobcat, assisting Drainers and other Operators in the construction of New Campsite.

LABOURER – CIVIL CONSTRUCTION JULY 2018 – JAN 2019
Drillcorp, Perth WA

- Project: BHP Billiton, Kwinana.
- Knickelwest Site Inducted. Six day working week.
- General Labouring, Machine Operation, Pipe Laying, Trenching, Poly Welding, Boring and Drilling.

BUILDER OFFSIDER APR 2016 – JUN 2018
West Coast Carpentry, Perth WA

- Working on Building Sites all over the east coast assisting in Building.
- Keen interest in expanding upon Building/Carpentry skills.

LANDSCAPER/LABOURER JAN 2012 – MAR 2016
Aussie Scrap Yards, Perth WA

- Paving, Gardening, Bricklaying in conjunction with completing Horticulture training at TAFE.
 - Worked on many larger based building sites all over Sydney.
 - Onsite general building knowledge and safety awareness.
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PERSONAL QUALITIES

- Friendly and out-going person who can adapt to any given situation
 - Quick learner and am comfortable working alone or as part of a team
 - Hard working which ensures that my work represents a job well done
 - Easy going and enthusiastic personality which has assisted in forging and maintaining excellent professional friendships with work colleagues
-

REFEREES

SARAH MASTERS
Manager Human Resources
Staffing Personnel
Phone: 08 9000 0000

MICHAEL MASTERS
Business Owner
West Coast Carpentry
Mobile: 0401 000 000

BOB WESTWOOD
Manager Site Operations
Drillcorp WA
Mobile: 0411 000 000



Resume example B

DAMIEN FORRESTER

15 Low Street PERTH WA 6000
Email: resumeexample@gmail.com
Mobile: 0400 000 000

PROFILE

Project Supervisor – Carpenter Tradesman

- Professional offering over 10 years experience ranging from Carpenter to Supervisor
- Large Commercial Construction Sites Knowledge and Expertise
- Trade Background in Carpentry with Machine Operation Experience
- Project Management Skills and Proven skills in Motivational & Result-Driven Team Leadership
- Background in Policing, Security, Surveillance with Administrative, Accounting & Computer skills
- Strong and Decisive Operations Leader, Honest, Loyal and Professional
- Proven Ability to Cope Under Pressure with High Volumes of Work
- Excellent Decision Making Skills and Ethical, Honest, Dependable
- Physically Fit and able to pass Stringent Medical Examination

PERMITS & TICKETS

Exp 2021	MARITIME SECURITY IDENTIFICATION CARD (MSIC) <u>No.FPA0000000</u>
Exp 2024	"C" CLASS DRIVERS LICENCE <u>No. 53000000</u>
2018	LOCKHOLDER/ISOLATION OFFICER, <u>Rio Tinto</u>
2018	BLUE CARD – Construction Safety Awareness Training Card <u>No.3000000</u>
2018	PERMIT HOLDER <u>ERGT Skills for Life</u>
2016	EWP TRAINED OPERATOR <u>EWPA No. 0000000</u>

QUALIFICATIONS

2012	TRADE CERTIFICATE IN CARPENTRY <u>Challenger TAFE, Perth WA</u>
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DEMONSTRATED CONSTRUCTION SKILLS

- Experienced Project Supervisor in charge of major contracts including:
 - \$20M Rio Tinto Housing Construction
 - \$3.5M extension to WA Pharmaceuticals building, involving precast panels, concrete ground beams and up to 250 ml poured concrete floors
 - \$1.2M TAFE Office and Administration extension
 - \$1M High School Hall extension
- Supervision, management and staff leadership - Machine Operators, Qualified Tradesmen and Trade Assistants
- Committed to the maintenance of rigorous quality assurance
- Strong influencing and communication skills with the ability to engage business side of operations
- Liaison with clients and relevant authorities & inspectors with regards to quality of workmanship and meeting stringent construction standards
- Ordering materials and tools for all aspects of smooth Project Completion, ensuring adequate supply of materials at all times



Resume example B (Cont)

- Committed to enforcing safety standards and general OHS requirements
- Estimating and quoting contracts, reading and interpreting building plans and specifications
- Experienced Project Supervisor, taking responsibility for all aspects of commercial & domestic building including:
 - Framework, Formwork - concrete boxing, precast panels and concrete ground beams
 - Pouring and finishing high strength and durable concrete floors
 - Timber finishing - skirting/scotia/hardware, tilt slab construction
 - Cladding - gib-board/hardie/iron, window and door installation
- Management of documentation relating to the construction industry

CONSTRUCTION CAREER SUMMARY

SITE SUPERVISOR

MAY 2018 - CURRENT

Construction Pty Ltd - Mt Morgan (Nickel) WA

- Project Value: \$20M Employed as Leading Hand Carpenter promoted to Site Supervisor in September 2018
- Transferred to Newman in October as Supervisor onsite for the Construction of 8 new houses for Rio Tinto
- Running the maintenance of the houses already completed (26 houses: 13 unoccupied and 13 occupied)
- Dealing with sub trades and assigning personnel as and where required (Concreters and Carpenters), personnel at the work front and Rio Tinto representatives

FORMWORKER (CONTRACTOR)

FEB 2018 - APR 2018

Civil Construction - Perth WA

- Formwork and concrete placement/finishing
- Read, plan, interpret drawings and plans and complete work accordingly

LEADING HAND/FORMWORKER

JUL 2016 - FEB 2018

ABC Commercial - Perth WA

- Erection and placement of Pre-Fab 'Minima' Formwork
- Assistance in placement and finishing of concrete footings/slabs and holding down bolts
- Predominantly Heavy Commercial Concrete Formwork
- Tank Bases, Retaining Walls, Bund/Plinths, Mass Concrete Pours

CARPENTER & SITE SUPERVISOR

JAN 2016 - JUL 2016

James Construction - Adelaide SA

- Light/Heavy Commercial Work, Formwork, Shop/Commercial Fitouts, Remedial Carpentry
- All aspects of Concrete Placement and Finishing

CARPENTER & LEADING HAND/FOREMAN

2015

Harvard Pty Ltd - Perth WA

- To oversee the ongoing progression of precast 10 storey apartment block
- Structure consisted of precast panels, form floor and insitu columns
- Oversee staff compliance pursuant to Australian building code and practices
- In charge of all carpentry aspects and subtrades pursuant to construction of residential housing
- Responsible for ongoing tasks for onsite staff and liaising with subtrades, plumbers, electricians



Resume example C

HELEN HARRISON

50 The Rise, Quinns Rocks, WA 6030 | 08 9000 0000 | 0410 000 000 | email@iinet.net.au

CUSTOMER SERVICE & ADMINISTRATIVE SPECIALIST

Offering the following experience in Customer Service and Administration tasks:

- World-Class Customer Service
- Troubleshooting and Problem Solving
- Excellent Interpersonal Skills
- Good Memory, Efficient And Speedy
- Remain Calm in stressful situations
- Friendly, Helpful and Patient
- Good Communication & Interpersonal skills
- Complaint Handling and Resolution
- Customer Fulfillment
- Enjoy Working With People
- Good Personal Presentation
- Cash Handling Skills
- Enthusiastic Team Member
- Able to project a Professional Manner

Excellent interpersonal skills which are used consistently to interact with clients, staff, customers and family members in a courteous and friendly manner.

COMPUTER SKILLS

Word Processing 52WPM 100% Accuracy	MS Excel, Word, Access MS Power Point, Publisher	Various databases including MYOB	Microsoft Outlook & Internet
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DEMONSTRATED ABILITIES

GENERAL ADMINISTRATION

- High level of proficiency with all aspects of Microsoft Suite of Applications and capable of learning new computer programs with success and ease
- Telephone management to answer, screen and forward calls, provide information, take messages and schedule appointments
- Experienced in receiving payments and recording receipts for services, including all aspects of book keeping for small business
- Performed administrative support tasks such as proofreading, transcribing handwritten information, and use of electronic equipment to work with pay records, invoices, balance sheets and other documents
- Filing and maintenance of records within customer service environment
- Transmission of information and documents to customers, using computer, mail or fax machine
- Compiling and keeping financial records
- Compiled reports pertaining to such matters as cash receipts, expenditures, accounts payable and receivable, and profits and losses
- Maintenance of management information systems (manual and computerised)
- Maintenance of business premises and other facilities including plant and equipment
- Monthly reports and financial figures
- Reconciliation of accounts payable and accounts receivables



Resume example C (cont)

CUSTOMER SERVICE

- Excellent customer service skills in greeting clients/customers, determining nature and purpose of visit, and directing to appropriate person
- Provision of information to clients, including services provided
- Review and answering correspondence
- Handled in-store customer complaints; encouraged a friendly customer-service environment
- Followed up on and resolved customer complaints

EMPLOYMENT HISTORY

CUSTOMER SERVICE & DISPENSARY ASSISTANT

2018 – current

Terry White Chemist Ocean Keys, Clarkson WA

- Working alongside the Pharmacist to provide an excellent standard of customer service with general health and medication advice to the community
- Dispensing and filing of repeat prescriptions
- Maintenance of customer records ensuring all information is correct and up to date
- Maintain inventory of incoming and outgoing stock
- Interacting with customers, doctors and nursing home staff
- Delivery of medications to nursing home
- Control of several different community accounts
- Cashing up registers, handling money and using the point of sale program
- Ensure stationary, printers and faxes are fully stocked at all times

CUSTOMER SERVICE ASSISTANT

2018

Caltex Petrol, Joondalup WA

- Working independently in the service station regulating the sales of gas and petrol whilst delivering a high standard of customer service
- Providing customer service
- Money handling
- Following the Fuel Watch guidelines
- Regulating the sale of gas and petrol and maintaining the safety of the site

PHARMACY ASSISTANT – PART TIME

2016 – 2018

Dun Craig Centre Pharmacy, Dun Craig WA

- Working directly with the customers to provide them with advice and products to suit individual needs
- Selecting appropriate medications and issuing health advice
- Maintaining stock levels
- Interacting with customers
- Handling money and using the point of sale program

CAFÉ ASSISTANT – PART TIME

2014 – 2016

Milk Café Joondalup, WA

Customer service, including service of food and beverages

- Following food safety guidelines
- Cleaning of shop
- Money handling
- Preparation and display of food
- Interacting with customers and using the point of sale program

EDUCATION AND FURTHER TRAINING

2016 CERTIFICATE II IN COMMUNITY PHARMACY Terry White Chemist, Ocean Keys WA

2014 COMPLETION YEAR 12 (TEE) Hale School, Perth WA

REFEREES

Professional: Name - Pharmacist - Terry White Chemist, Ocean Keys WA Mobile: 0400 000 000

Name - Manager - Milk Café Joondalup, WA Mobile: 0450 000 000

Character: Name - Personal Referee Mobile: 0402 000 000



Resume example D

Annette Denmark

55 The Street, Dianella WA 6059 • H: 9400 0000 • M: 0424 000 000 • E: email@gmail.com

PROFILE

Professional, well presented and successful Nutritionist and Coordinator offering long term commitment. Strong desire to gain employment working in Youth Services. Experienced working with at risk young people and adults, with genuine interest in making a positive difference in the lives of others.

- Proven ability in analysis of complex issues and high level adherence to confidentiality
- Strong background in the Coordination of large groups of volunteers
- Experienced Facilitation and Presentation skills
- Calm disposition with an ethical, logical and fair approach in stressful situations
- Team player with highly effective time management skills
- Demonstrated problem solving, research and analytical skills
- Strong written, oral and interpersonal skills
- Familiarity with issues concerning healthcare of children, young people and adults
- Strong ability to create rapport and engage with a wide range of people in a professional manner
- Trained to identify behaviour that poses potential risks to clients
- Ability to work with a diverse range of clients from various cultural backgrounds

MS Office Suite of
Applications, High
Level Email &
Internet

Sound
background in
Nutrition

Capacity to exercise
sound judgement
and leads by
example

Experienced working
with complex &
sensitive
information

Trained in Client
and Case
Management

KEY SKILLS

- **Effective Negotiation Skills** and the ability to convey information in both written and oral format in an impartial and clear manner
- **Solutions Based Thinker** with an innovative approach to challenging situations and environments resulting in positive outcomes
- **Client and Case Management** requiring high level skill in analysis and use of clear judgment in determining correct processes to follow
- **Administrative Management** of documentation, drafting routine and complex correspondence, reports and research whilst maintaining the ability to prioritise effectively
- **Well Presented with Excellent Interpersonal Skills** and the ability to communicate effectively at all levels
- **Awareness of Nutrition** issues and concerns within a National and International context and commitment to assisting others in this regard
- **Strong Organisational/Time Management Skills** with ability to use initiative, manage own time effectively, prioritise tasks and work under pressure
- **Flexible Team Member** with an supportive and approachable manner, ethical in all responsibilities and excellent role model
- **Self-Motivated, Conscientious, Enthusiastic and Reliable**, with a strong work ethic and desire to succeed

EDUCATION

2008 – 2011

BSc MAJOR: NUTRITION MINOR: HUMAN BIOLOGY
Edith Cowan University, Joondalup WA



Resume example D (cont)

PROFESSIONAL DEVELOPMENT

▪ CASE NOTES AND REPORT WRITING	2012
▪ TIME MANAGEMENT TRAINING	2012
▪ FACILITATOR'S BAG OF TRICKS	2011
▪ PGR RECOMMENDED	2011
▪ MICROSOFT OUTLOOK INTERMEDIATE	2011
▪ MICROSOFT EXCEL INTERMEDIATE	2011
▪ AUSTRALIAN RED CROSS SAVE-A-MATE TRAINING	2011

ADDITIONAL QUALIFICATIONS

▪ POLICE CLEARANCE	2010
▪ SENIOR FIRST AID	2010
▪ WORKING WITH CHILDREN CHECK	2010

RELEVANT EXPERIENCE

SALVATION ARMY

OCT 2015 – current

Soup Drive and Breakfast Club Coordinator

- Coordinated consistent delivery of Soup Patrol services in Perth, Fremantle, Bunbury and Geraldton
- Coordinated allocation of approximately 700 volunteers using rosters
- Established and maintained partnerships with sponsors, donors, and neighbouring agencies
- Managed an administration assistant to perform daily administrative tasks
- "Emergency" contact for volunteers whilst they are delivering the service.
- Trained staff and volunteers
- Promoted the service at community events
- Managed volunteer coordinators in Bunbury and Geraldton from Perth headquarters
- Coordinated consistent delivery of Breakfast Club in 6 areas in WA, allocating 100 volunteers
- Supervised children and volunteers in breakfast clubs
- Managed Regional volunteer coordinators from Perth headquarters
- Recorded stock and monitored expenditure throughout the reporting year
- Wrote monthly statistical reports
- Established and maintained positive relationships with sponsors, school contacts and donors

ACHIEVEMENTS

- ✓ Received very positive performance appraisals
- ✓ Raised awareness of OSH hazards within the service and improved the procedures
- ✓ Received positive feedback from volunteers and staff on my attitude and performance in the role
- ✓ Improved the training presentation for volunteers giving them a deeper understanding of the causes of homelessness
- ✓ Improved training presentations by implementing more nutrition information into training
- ✓ Established a relationship with a university, which led to students to become volunteers

AUSTRALIAN BLUE CROSS

JAN 2010 – SEPT 2015

Nutrition Officer

- Presented nutritional concepts to various different groups of people such as CALD (Culturally and Linguistically Diverse) individuals, Indigenous women, physically and mentally challenged individuals and school aged children
- Facilitated cooking sessions and food budgeting activities with groups
- Promoted Nutritional Programs to staff and volunteers and the wider community
- Trained and supervised volunteers
- Conducted evaluations via phone with clients
- Wrote case study and statistical reports

ACHIEVEMENTS

- ✓ Involvement in nutritional program through volunteering initially and being asked twice to work as a Blue Cross employee through my knowledge, commitment and qualifications
- ✓ Explaining nutrition simply, which in turn increased client's knowledge leading to healthier outcomes e.g. weight loss

INTERESTS

Volunteer Work • Weight Watcher's Consultant

REFEREES

Available Upon Request.



Resume example E

MARNIE TRUMAN

28 Bourke Street Leederville WA 6007 • Mobile: 0400 000 000 • Email: marniet@hotmail.com

PROFILE

Seeking Hairdressing Apprenticeship

Skilful and dedicated young person offering high level Customer Service skills and excellent organizational ability. Experienced in the support of daily sales, operations, and administrative functions. Knowledge and proven ability in Hairdressing. Fast Learner with flexibility and adherence to following company procedures and standards. Offering high level of motivation and long term commitment. Seeking a secure Hairdressing Apprenticeship opportunity.

DEMONSTRATED SKILLS

- Customer Service and Fulfillment
- Excellent Communication Skills
- Able to Relate with Wide Variety of People
- Remain Calm in stressful situations
- Friendly, Helpful and Patient
- Good Communication & Interpersonal skills
- Complaint Handling and Problem Solving
- Enjoy Working With People
- Good Personal Presentation
- Cash Handling Skills
- Enthusiastic Team Member
- Innovative with Problem Solving skills

Maturity and interpersonal skills at a superior level for my years. Ability to interact with clients with ease. Strive to consistently relate with staff and customers in a professional, courteous manner.

Ability To Improvise, Improve Procedures & Respect Guidelines	Thrives On New Opportunities And Challenges	Conscientious & Hard Worker With A Company Minded Attitude	Consistently Delivers More Than Is Expected
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PERSONAL INFORMATION

Date of Birth: 02 September 1997
Health: Physically Fit and Non Smoker
Licence: WA 'C' Class
Middle Name: Jenny

EDUCATION

YEAR 10 CERTIFICATE
Hale Senior High School



Resume example E (cont)

COMPUTER SKILLS

- Proficient in MS Suite of Applications
- MS Word, Excel, Outlook
- Internet Explorer
- Scanning Technology
- Advanced Internet
- Data Entry/Word Processing

DEMONSTRATED HAIRDRESSING SKILLS

2012 **MODA UNISEX HAIR SALON**
2 weeks work experience

- Washing Clients Hair
- Customer Service
- Answering Phones
- Cleaning Salon

EMPLOYMENT HISTORY

Position: **Despatch**
Company: Claremont Valley Fresh
Dates: 2011 – 2013
Duties:

- Weighing, Scanning, Despatch
- Export Loadout, QA Duties
- Data Entry, Operating Computers
- Bagging Export Product and Counting

Position: **Kitchen Hand**
Company: Hungry's Cafe
Dates: 2011 – 2011
Duties:

- Short order cook
- Washing, Cleaning, Stacking fridges
- Waitressing and Customers Service

PERSONAL ATTRIBUTES

- An independent young person with excellent interpersonal skills, able to grow positive relationships with clients and colleagues at all organizational levels.
- Self-motivated, organised and methodical with a disciplined work ethic to completing tasks.
- Strong analytical skills involving the ability to assess and evaluate, identify and resolve problems by applying logical thought processes.
- Proven experience in multiple tasking and meeting deadlines.
- Willing to continually up-date skills and knowledge.
- Co-operative and supportive in team environments, requiring minimum instruction to learn new skills.
- Proven ability to work independently and unsupervised.

INTERESTS

- Modelling for Hair Fashion Events
- Music and Fashion

REFEREES

TREVOR BARRET
Leading Hand / Supervisor
Claremont Valley Fresh
Mobile: 0410 000 000

GERRY JOHNSON
Owner / Manager
La Moda Unisex Hair Salon
Phone: 08 9000 0000



Resume example F

ANDREW BOWERS

• 9 Cresswell Place Dianella WA 6059 • PH: 08 9300 6000 / 0413 000 000 • EMAIL: abowers@hotmail.com
• DOB: 20th June 2003

OBJECTIVE

A committed and hard-working young person with a strong work ethic, seeking to secure part-time or casual work.

Strong desire to succeed in any role. Dedicated to all tasks and takes pride in work.

Available: Monday – Friday afternoons/nights and weekends.

KEY SKILLS

- Customer Service
- Drivers Licence – “C” Class
- Basic Electrical experience
- Manual and Maintenance work
- Aptitude for Sports

EDUCATION

2015 – Present

STUART COLLEGE – currently completing Year 12

YEAR 12 Portfolio (alternative entrance to ECU)

TEE Subjects and Grades:

- English TEE - C
- Discreet Maths TEE - C
- Materials and Technology TEE – C

VET Courses

- Certificate II in Outdoor Education - passed
- Certificate II in Engineering Studies - passed

YEAR 11

TEE Subjects and Grades

- Foundation of Mathematics – C
- Geography – C
- Human Biology – D
- English – C
- Physical Education Studies – C



Resume example F (cont)

ADDITIONAL COURSES

- 2019 Basic First Aid *Stuart College*
- 2019 Certificate I in Outdoor Education *Stuart College*
- 2019 Recreational Skipper's Ticket *Central Institute of TAFE*
- 2019 Certificate in Learning Performance *Edith Cowan University*

PERSONAL QUALITIES

- Reliable – willing and able to show up on time
- Honest and trustworthy
- Good attitude and strong sense of commitment
- Able to work unsupervised or as part of a team
- Keen to learn

EMPLOYMENT

- | | |
|-----------------------|---|
| 2019 & 2020 (DEC/JAN) | <p>MAINTENANCE DEPARTMENT ASSISTANT (casual)
<i>Stuart College</i></p> <ul style="list-style-type: none"> ▪ General maintenance work around school ▪ Supervision of playing fields ▪ Pulling up carpet and floor boards ▪ Painting, digging trenches ▪ Laying reticulation and pavers |
| 2018 – 2019 | <p>CUSTOMER SERVICE (part time)
<i>Red Dot, Morley</i></p> <ul style="list-style-type: none"> ▪ Cashier - cash handling, including EFTPOS ▪ Recovery – cleaning of store ▪ Stock Control |

WORK EXPERIENCE

- | | |
|------|--|
| 2018 | <p>ELECTRICAL ASSISTANT
<i>Electrical Contractors, WA</i></p> <ul style="list-style-type: none"> ▪ All aspects of basic electrical trade work |
| 2017 | <p>COMMUNITY SERVICE
<i>Leederville Primary School, Leederville</i></p> <ul style="list-style-type: none"> ▪ Assisting Physical Education Department |

ACHIEVEMENTS

- | | |
|------|---|
| 2019 | Crew member of the winning Head of River
Represented in PSA 1 st x 1 Soccer Team |
| 2018 | Represented in PSA 1 st x 1 Soccer Team
Represented 1 st VIII Rowing |
| 2017 | Represented Perth Soccer Club in Italy
Represented School in PSA 1 st x 1 Soccer Team |
| 2017 | Received Christian Leadership Award |
| 2016 | Represented WA in State Soccer Sydney |
| 2014 | Selected as School Year Prefect |

INTERESTS

- Building electronic cars • Soccer and Rowing • Watching, reading and playing most sports
• Music and making CDs

REFERENCES

JOHN BRADY
Building and Services Manager
Stuart College
Ph: 08 9300 0000

PHIL JURIE
Director of Rowing
Stuart College
Ph: 08 9300 0000

MARIO BUSSELI
Manager
Electrical Contractors WA
Mobile: 0400 000 000