



Education and training options

In today's competitive job market, it is important to have the right skills and qualifications to give you the best chance of getting the job you want or to get you started on your chosen career pathway. There are two main tertiary education and training options.

University

This includes full and part time study at a university; face-to-face or online courses; and undergraduate or post-graduate study.

Universities offer undergraduate and postgraduate/graduate courses to prospective students. University courses are knowledge-based, preparing you for a professional level job in your career of choice. Many university courses also offer work placement or cadetships to improve your job opportunities.

You can find detailed information about universities, entry requirements and admission, and the variety of study options available [on the Good Universities Guide website](#) or by visiting the individual university websites.

Vocational education and training (VET)

Vocational education and training (VET) enables you to gain qualifications for all types of employment ie. full time, part time or flexi work; and also gives you specific skills to help you in the workplace.

This includes full and part time study at a TAFE college or private training provider, face to face or online courses, apprenticeships and traineeships, and on the job.

VET courses

When you enrol into a VET course you will:

- develop skills and knowledge that are based on business and industry needs;
- learn how to perform job skills in a simulated work environment at your college or on the job in a work placement with an employer. This means you are job ready once your course is completed, with the valuable hands on experience that employers look for; and
- receive a nationally recognised qualification from a career entry level Certificate through to a Diploma or Advanced Diploma. Nationally recognised qualifications give you the opportunity to work anywhere in Australia.

Choosing a training course

Publicly funded TAFE colleges and private training providers offer training courses in a wide range of areas. With everything from the traditional trades such as building and construction or electrical, to courses in the creative arts, film and television, multimedia and design. Through to education, fitness or health, and high tech training in areas like computing, cyber security, information technology and engineering, VET offers something for everyone. To find out more about the training courses on offer from publicly funded and publicly funded private providers in WA visit the *Training* section of the Jobs and Skills WA website.

For information about training courses offered by private training providers, visit the myskills website.

Choosing a training provider

Once you have decided what area of study you want to pursue, your next step is to find a training provider that offers the course or qualification you are interested in.

There are over 500 registered training organisations (RTOs) (training providers) in WA, who together offer more than 1,000 nationally recognised VET courses and qualifications and access to a range of traineeships and apprenticeships. A list of apprenticeship and traineeship qualifications is available in *About training in WA*, in the *Training* section of the Jobs and Skills WA website.

How to apply and enrol

Once you have decided on the course you want to do, and found a training provider that you're happy with, the next step is to enrol into your course.

It is a good idea to contact the training provider directly or check their website for any eligibility requirements you need to meet, and get the dates and other details for enrolling. Each of the TAFE colleges provides this information on their website, as do most private training providers.

For more information about choosing a course/training provider, how to apply and enrol, visit the *Training section* of the Jobs and Skills WA website.

Apprenticeships and traineeships

Apprenticeships and traineeships provide opportunities to earn while you learn in industry areas such as health services, building and construction, information technology, hospitality and business.

Usually you will attend your workplace full time and undertake some off the job training with your training provider. Depending on the apprenticeship or traineeship you're doing, you may be required to undertake several weeks of training in a row (referred to as a 'block of training') to attend your TAFE college or training provider to gain the knowledge you need to support your practical training.

If you think you may be interested in an apprenticeship or traineeship [go to the Jobs and skills WA website where you can find details on how to get started and Australian Apprenticeship Support Network \(AASN\) providers](#).

If you are an employer interested in taking on an apprentice or trainee [visit the Apprenticeship Office website](#) to find out more or go to the [Jobs and Skills WA website](#) to see if you may be eligible for an employer incentive.

Further information

Telephone: 13 64 64

Website: jobsandskills.wa.gov.au

Online enquiry form: jobsandskills.wa.gov.au/enquiry