

MAY - AUG 2020

FREE WORKSHOPS & EVENTS | GERALDTON

JOB APPLICATIONS NAILED

If you need to know how to write job applications which will attract the right sort of attention this free workshop is for you!

You might think your application is the process which you use to get a job... but an employer uses it to reject unsuitable candidates. We'll show you the 'careless mistakes' that can make the employer's task a lot easier... and if you avoid them, it will improve your chances significantly.

SELL YOURSELF AT INTERVIEWS

Need some confidence for job interviews? Want some tips for being successful?

Interviews can be stressful, but they don't have to be. This free workshop will teach you how to prepare for an interview. You will gain confidence and gain winning interview techniques.

WORKSHOP DATES

- 12 MAY Quality Resumes
- 19 MAY Job Applications Nailed
- 26 MAY Sell yourself at interviews
- 2 JUN Career Planning
- 9 JUN Quality Resumes
- 16 JUN Job Applications Nailed
- 23 JUN Sell yourself at interviews
- 30 JUN Career Planning
- 7 JUL Quality Resumes
- 14 JUL Job Applications Nailed
- 21 JUL Sell yourself at interviews
- 28 JUL Career Planning
- 4 AUG Quality Resumes
- 11 AUG Job Applications Nailed
- 18 AUG Sell yourself at interviews
- 25 AUG Career Planning

CAREER PLANNING

If you would like help to sort out your career pathway one of our workshops will put you on the straight and narrow. This free workshop will teach you how to prepare for and plan a successful career.

QUALITY RESUMES

Need help to put a quality resume together? Does your current resume need updating?

When applying for work, an employer's first impression is usually based on your resume - it's the most important tool in your job search.

A well-written resume assists you to stand out from other applicants. Don't miss this free opportunity to make your resume a winner!

TIME:

1.00pm - 2.30pm

LOCATION:

CRTAFE Geraldton Campus
Jobs & Skills Centre
(inside X Block)

BOOKINGS & ENQUIRIES:

Book online @ trybooking.com
Call: 13 64 64
Email: midwestjsc@crtafe.wa.edu.au

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